

## **E. Rivers PTA Committees – 2021-2022**

**Arts** - Works with the Art and Music teachers to coordinate Art night in the Spring.

**Bake Sale** – Assist with collection, item pricing, set-up and staffing of bake sale at the Christmas Tree Sale

**Black History Month**- Work with the school in planning and coordinating events for Black History Month

**Book Fair** – Work with the Media Specialist and help with decorating, set up and staffing of this Fall fundraiser

**PTA Fundraiser** - Work with the PTA Executive team to choose and facilitate school wide fundraisers (in the past has been a catalog fundraiser like Boon or wrapping paper).

**BP/Spirit Night** - Works with business partners to schedule and publicize spirit nights at local restaurants.

**Brand Management** - Support design and publication of communications for parents, community, PTA/EREF, Administration and Friends of E. Rivers Foundation; Graphic designers are also needed to assist the team.

**Business Partners** – Solicit partnerships with local businesses through spirit nights, banner advertisements, and donations

**Celebration of Learning** - Coordinate with the PTA leadership and school administration to plan, organize and execute this welcoming event for E. Rivers families that occurs in the days before school begins in the Fall.

**Communications** - Coordinate, edit and publish the weekly newsletter and coordinate communications efforts for the E. Rivers PTA.

**Community Service** – Assist with the organization of a variety of community service projects throughout the year that rely on student participation.

**Concession Stand** – Help to staff and manage the booth during the Fall/Spring weekend ball games on the E. Rivers field.

**Family Picnics** – Organize, set up and clean up of the Fall and Spring picnics on the lower field.

**5K Fall Run** - Shivers on Rivers- Coordinate the Fall 5K with school and community including soliciting sponsors, working with vendors and publicizing event.

**Fifth Grade Activity** – Coordinate special events for 5<sup>th</sup> grade class, including field trips, visits to Sutton Middle School, 5<sup>th</sup> grade party and graduation celebration.

**Fun Run** – Held in early May, assist with set up and clean up for the event, as well as supervising students during event.

**Health and Wellness** – Work with PE teachers on events to incorporate and educate students on proper nutrition and overall health. Help with fun events throughout the year, including Celebrity Fruit and Vegetable.

**Hispanic Heritage Month** - Work with the school in planning and coordinating events for Hispanic Heritage Month.

**Kindergarten Kaleidoscope** – Assist with annual drop-by event for new parents and their rising Kindergarteners. Los Posadas -

**Mealttime Manners**- Work with the school to identify and recognize the classes with good behavior in the cafeteria

**Media Center** - Work with the Media Center specialist to coordinate specific volunteer needs

**Membership and Directory** - Recruit members to join PTA, send membership information to the National PTA, and deliver membership materials to new members; Collect contact information and publish the school directory in print and online.

**Movie Afternoon** – Assist with planning, set up, snack sales, and clean up of monthly Kids Movie Afternoons.

**Neighborhood Captains**- Help promote school and PTA events within your own neighborhood via email and neighborhood communication outlets

**School Supplies** - Coordinate back to school supply purchase option with parents and vendor

**Spanish Translation** – Translate PTA forms and communications into Spanish prior to dissemination. Assist with communication to Spanish-speaking families.

**Special Needs Parent Support** – Provide support to parents whose children receive special education services.

**Spirit Apparel** - Assist in generating ideas for marketing our school (decals, logo items, shirts, etc.). Help organize items, staff booth sales, receive orders, and assist with distribution.

**S.T.E.A.M.** - Coordinate activities for the S.T.E.A.M. Day to promote Science, Technology, Engineering, Arts and Mathematics.

**Sutton Liaison** – Coordinate visits to Sutton Middle School, and keep the E. Rivers community aware of events happening at Sutton. Chairs should be either parents of Sutton students or parents of 5<sup>th</sup> graders.

**Square** - Support PTA fundraising by coordinating with event chairs and managing the square account

**Talent Show** - Help the committee supervise students, coordinate acts, set up and clean up on the day of the show, and any other tasks related to the annual student show.

**Teacher Appreciation** – Works closely with room parents and volunteers to organize teacher and staff appreciation activities throughout the year, such as breakfasts or luncheons for teachers. Organizes Teacher Appreciation Week in the Spring.

**Tree Sale** – Assist with marketing, set up and staffing the tree lot for the sale during the first weekend of December.

**Tours**- Coordinate and facilitate school tours to prospective parents

**Veteran's Day** - Work with the school, parents and community to coordinate the Fall event

**Volunteers**- Works with the school and PTA to publicize specific volunteer needs and coordinates room parents

**Yearbook** - Work with school administration and student committee to develop, design, and promote the yearbook.

## **Other ways to get involved.**

**Room Parent** – Acts as a liaison between the teacher and other parents to help with classroom activities, plan holiday parties, schedule classroom readers, assist on field trips, and coordinate teacher appreciation events. Some teachers may also recruit room parents to help in an academic capacity. (1-2 volunteers per classroom)

**Classroom reader** - Read stories to the class. Check with the room parent to find the schedule and availability.

**Local School Council** – Elected representatives who work to advocate for E. Rivers through facilities, school board

policies, school improvement plans, and school-based and community services. Parents may run for vacant positions or join a committee.